

SOUTHERN CALIFORNIA ASIAN DEAF ASSOCIATION

(a non-profit organization)

Organization ByLaws

ARTICLE 1 - NAME

The name of this nonprofit organization shall be the Southern California Asian Deaf Association (SCADA) hereinafter referred to as the Association.

ARTICLE II - MISSION

The mission of the Association shall be to:

- a) Encourage networking, collaborating, and interacting opportunities for all Asian Deaf and Hard of Hearing individuals; and alliances with communities, organizations, and services.
- b) Empower positive self-esteem, leadership, and growth among individuals, families, and communities.
- c) Explore diverse ethnic/cultural identities and pride by sharing and celebrating our history, traditions, and values.

ARTICLE III - MEMBERSHIP

SECTION 1: Eligibility for Membership

Application for membership shall be open to any current resident in Southern California that supports the purpose statement in Article II. Membership is granted after completion and receipt of a membership application and annual dues.

SECTION 2: Membership Dues

The amount required for annual dues shall be:

- \$20 per year or \$30 now every two years for individual
- \$15 for youth up to age 17, college student, and senior at age 60+ with identification or \$20 every two years

*Subject to be changed

SECTION 3: Benefits of Members

Each member shall be eligible to receive the following:

- 10% off paid events (does not include fundraising events)
- Exclusive access to minute reports
- 3 free raffle tickets per paid event
- Welcome gift for first time new members ONLY
- Volunteer Opportunities
- Newsletter Subscription

ARTICLE III - OFFICERS AND BOARD

SECTION 1: Board Membership and Leadership

- a) The Executive Board shall include the President, the Vice-President, the Secretary, and the Treasurer, who are the Officers of the Association, and two (2) Member Emeritus.
- b) The officers are expected to be culturally aware and sensitive regarding Asian/Pacific cultures and values.
- c) The Board must be Deaf or Hard of Hearing, of Asian / Pacific Islander ancestry, and a US citizen.
- d) The majority of the officers must be Deaf or Hard of Hearing and Asian/Pacific Islander.

SECTION 2: Resignations

Resignations shall be signed and submitted in writing or typing with electronic or handwritten signature to the President within two weeks notice. A Board member may be removed for other reasons by a three-fourths vote of the remaining directors. Due to unforeseen circumstances, the successors will be elected and installed.

SECTION 3: Term of Office

The Executive Officers shall hold office during a term of four (4) years. Four-year term shall be from SCADA Gala and/or Conference to the next Gala and/or Conference.

ARTICLE IV - EXECUTIVE BOARD

SECTION 1: Composition

The Executive Board shall be composed of the selected Officers.

SECTION 2: Officers Duties

- a) President shall
 - i) be the chief representative of the Association
 - ii) shall chair the Board meeting
 - iii) appoint committees as needed to perform the duties of the Association
 - iv) be an ex-officio, non-voting member of all committees
 - v) serve as chairpersons of the Finance Committee
 - vi) submit the minute report to the secretary prior to the Board meeting
 - vii) Have at least two years of previous experience as an SCADA officer
- b) Vice President shall
 - i) oversee all internal affairs of the Association and also act as a member of the Bylaws committee
 - ii) submit proposed agenda via email to the Board for its review prior to the Board meeting
 - iii) assume the President's duties in the absence of the President
 - iv) submit the minute report to the secretary prior to the Board meeting
 - v) Have at least two years of previous experience as an SCADA officer
- c) Secretary shall
 - i) be responsible for all correspondence concerning the Association and for the maintenance of all official records, including the minutes of the Board meeting
 - ii) provide voting polls electronically and/or in personal and record the results of all proposals
 - iii) serve as chairpersons of the Finance Committee

- d) Treasurer shall
 - i) have charge of bested fund of the Association as the financial manager
 - ii) serve as chairpersons of the Finance committee
 - iii) work closely with committee hosting any type of events to monitor income and expenses to ensure that events close their accounts with a positive balance
 - iv) submit the Franchise Tax Board report yearly
 - v) collaborate with Membership Director
 - vi) submit the minute report to the secretary prior to the Board meeting
- e) Emeritus Member shall
 - i) actively participate in the Board meeting
 - ii) not be allowed to vote
 - iii) oversee officers' duties
 - iv) advise President and Vice President
 - v) have at least two years of previous experience as a SCADA officer
 - vi) stay at least two first two years of term
 - vii) audit the financial report
 - viii) runs as parliamentarian(s)
- f) Public Relations Director shall
 - i) work as Editor-In-Chief and oversee the general publication such as website, Facebook, Instagram, Twitter, and any types of social media
 - ii) correspond with GLAD, CSUN, any schools with deaf program, or any agencies that provide deaf services
 - iii) collaborate with Fundraising Director, Event Planning Director, Membership Director, and Social Media Manager
 - iv) submit the minute report to the secretary prior to the meeting
- g) Fundraising Director shall
 - i) host fundraising events i.e. Boba, banquet, etc
 - ii) create advertisement
 - iii) write/type sponsor letters and contact sponsors
 - iv) collaborate with Treasurer, Public Relation Director, and Membership Director
 - v) submit the minute report to the secretary prior to the meeting
- h) Membership Director shall
 - i) record and keep a file showing names of members, their addresses, and dues/renewal dates (if any)
 - ii) send out membership renewal notices and forward all dues collected to the Treasurer in a timely manner (if any)
 - iii) electronically send any update information
 - iv) collaborate with Fundraising Director and Public Relation Director
 - v) submit the minute report to the secretary prior to the meeting
- i) i) Event Planning Director shall\
 - i) host events
 - ii) collaborate with Fundraiser Director, Social Event Coordinator, Workshop Coordinator, Public Relations Director, and city representatives.
 - iii) establish a committee to coordinate with event venue manager, event vendors, catering
 - iv) submit the minute report prior to the meeting

SECTION 3: Duties of Board

- a) The Board has authority to make decisions during the meetings and in accordance with the mission of the Association and as need arises. The Board is responsible for developing and managing interim budget and other expenditures.
- b) In the event of a vacancy, the Board will choose a replacement to fill the position.

ARTICLE V - MEETINGS

SECTION 1: Meeting

- a) Board meetings shall be held approximately monthly at a convenient place or video conference calls and time designated by the Board.
- b) All issues to be voted on shall be decided by majority of those present at the Board meeting which the vote takes place.

ARTICLE VI - COMMITTEES

SECTION 1: Standing Committees

- a) The Standing Committees are Orange County/Los Angeles/Riverside/San Diego Representatives.
- b) Detailed procedures of the standing committee shall be determined and approved by the Board.

SECTION 2: AD HOC Committees

AD HOC committees (e.g., Scholarship, Awards, auditing, and etc.) shall be established at the request of the President as may be necessary to conduct business.

SECTION 3: Appointment

The President shall appoint the chair of each committee; the committee chairperson shall appoint committee members.

ARTICLE VII - OFFICIAL PUBLICATION

SECTION 1: Authorization/Subscription

The Board shall maintain an official publication which itself is an official website, <https://scadausa.org/>.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

SECTION 1: Robert's Rules of Order

As long as it is not in conflict with these Bylaws, the most recent edition of Robert's Rules of Order shall be the parliamentary authority of the Association governing all meetings of the Association, the Board, and any Committee.

ARTICLE IX - AMENDMENTS

SECTION 1: Amendment Procedures

- a) Proposals to amend these Bylaws may be initiated by the Board.
- b) The amended Bylaws shall be impacted and go into effect at the end of the meeting following rectification.

ARTICLE X - SUSPENSION PROCEDURE

SECTION 1: Suspension Procedure

The Bylaws may be suspended for a specific purpose by a $\frac{2}{3}$ vote of members present at any Association meeting.

ARTICLE XI - DISSOLUTION

SECTION 1: Distribution of Assets

In the event the Association is dissolved, after payment of all debts and liabilities, remaining assets shall be distributed to educational, human services, or advocacy organizations dedicated to the well-being of Asian Deaf or Hard of Hearing people and their families in the United States, provided that such organization(s) shall be qualified at that time as exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding section of any future tax law); or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction of Los Angeles County in which the principal office of the Association is then located exclusively for such purposes or to such organizations), as said Court shall determined, which are organized and operated exclusively for such purposes.

ARTICLE XII - ADDENDUM

SECTION 1: Tax-Exempt Status

- a) The Association is organized exclusively for education and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or corresponding section of any future tax law), in particular to advance the well-being of Asian Deaf or Hard of Hearing people and their families in the United States through support of educational, human services, and advocacy endeavours.
- b) No part of the net earnings of the Association shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the Association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the Association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Association shall not participate in, or intervene in any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the Association shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

DECLARATION

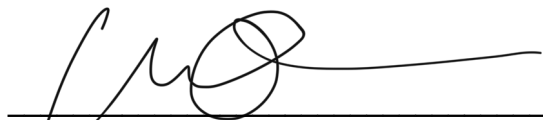
We, the undersigned, are named as Officers to declare that the foregoing Amended Bylaws of Southern California Asian Deaf Association were adopted on July 7, 2018.



Carmine Ida Emperado Mojahedi
President

8/24/19

Date



Kimberly Han
Vice-President

8/24/19

Date



Leo Samaniego
Secretary

8/24/19

Date



Craig Lam
Treasurer

8/24/19

Date



Sharon Gough
Emeritus Member

8/24/19

Date

Revision History:

Revised on August 17, 2019

Revised on July 8, 2018

Revised on January 23, 2016

Revised on November 30, 2005

Revised on March 1, 2003

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